

**LBAB CONTRACT POSITION POSTING:
Complaints Coordinator**

The Louisiana Behavior Analyst Board (LBAB) is seeking a licensed behavior analyst, who is a Louisiana resident, willing to contract and serve as Complaints Coordinator for the Louisiana Behavior Analyst Board. Upon approval, the contract will run through June 30, 2019. The LBAB may renew this contract at its discretion.

Scope of Services

Contractor hereby agrees to furnish the following services:

Serve in the capacity of Complaints Coordinator for the LBAB.

Weekly reviews of new Requests for Investigations (RI) received by the LBAB.

Timely recommendations to the LBAB as to whether the review of a RI reveals either no legitimate evidence of possible violations and should be closed, or if the review reveals legitimate evidence of possible ethical violation(s) and should be opened by the LBAB as an official complaint for formal investigation.

Coordinate and negotiate Consent Orders for the Board as needed.

Oversee the timeliness of investigations assigned to LBAB Complaints Investigators.

Payment Terms

In consideration of the services described above, LBAB hereby agrees to pay the Contractor a maximum fee of \$ 10,000.

Payment will be made only on approval of Executive Director.

If progress and/or completion to the reasonable satisfaction of the agency is obtained, payments are scheduled as follows:

\$100/hour, payable upon completion of a review of a Request for Investigation, with a preliminary and final recommendation to the LBAB, such review shall not exceed \$200 per case.

\$100 per hour for all meetings, including meetings with attorneys and preliminary hearings.

Any interested licensed behavior analyst with expertise in ethics and forensics (teaching/research/practice) should send a cover letter and resume detailing their experiences in ethics and professional issues to Rhonda Boe at BAAdmin@la.gov. **Please submit your information by June 25, 2018.**

Feel free to contact me with any questions regarding this position.