

Louisiana Behavior Analyst Board

Complaint Process

Statement of Purpose:

The following information gives consumers an overview of the procedure for filing a complaint and the Board's process of review and investigation of complaints.

Who Should File a Complaint?

Any person who believes a registered line technician, certified assistant behavior analyst, or licensed behavior analyst is engaged in illegal, improper, or unethical activities may initiate a complaint. One may also file a complaint if he or she believes an individual is practicing without the appropriate registration, certification, or license.

How is a Complaint Filed?

To initiate a complaint, a complaint must be typed or printed neatly on the Board's Request for Investigation form and Consent to Release Information form. The documents must be fully executed or they will be returned. All complaints must include the name of the complainant. We do not investigate anonymous complaints.

How are Complaints Processed?

The Board's Complaints Coordinator will review each complaint and determine the appropriate course of action. If the complaint requires a full investigation, a file will be opened and the matter will be assigned to the Board's investigator.

How is a Complaint Formally Investigated?

During the investigation phase, the Complaint's Coordinator, Executive Director or Board Investigator may communicate with the complainant and with the respondent in an effort to seek a resolution. Details of the investigation remain confidential and are not part of public record. If, after completion of investigation, the Complaints Coordinator or Board Investigator determines that the circumstances may warrant the withholding, denial, revocation, or suspension of a behavior analyst's license, the board shall initiate a formal hearing.

If you would like additional information on the complaint process, please contact the Board office at 225-295-8413.