

Louisiana Behavior Analyst Board
8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809

BOARD MEETING MINUTES: *March 31, 2015*

Approved: May 7, 2015

The meeting of the Louisiana Behavior Analyst Board (Board) was called to order by Chair Emily Bellaci at 12:00 noon. Tuesday, March 31, 2015, at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Present were Board Members, Emily Bellaci, Jennifer Longwell, Ph.D., Cassie Bradford, Ellen Brocato, Marc Zimmermann, Ph.D., MP; and, Executive Director, Kelly Parker. Kathy Chovanec was absent. The following individuals were present for the meeting: Amanda Fullbright and Katie Barlow.

The Board reviewed the March 31, 2015 agenda. Ms. Bellaci moved to accept the agenda. The motion passed unanimously.

The Board reviewed the draft minutes of January 6, 2015 and February 10, 2015. Dr. Longwell moved to accept the minutes as final. The Board discussed the motion. The motion passed unanimously by roll call vote as follows: Bellaci-yay, Bradford-yay, Longwell-yay and Brocato-yay.

Pursuant to LSA R.S.42: 6.1(4), Ms. Bellaci moved to enter Executive Session to review legal matters and discuss applicant files. The motion passed by unanimous roll call vote of the members present as follows: Bellaci-yay, Longwell-yay, and Chovanec-yay.

Ms. Bellaci closed Executive Session and reported the following:

Credentials Review Committee:

The Board reviewed the complete behavior analyst application files of: Evan Delahaye, Tricia Thibodeaux, Lauren Becnel, Donyelle Clark, Zachary Bond, Mark Granger, Santino LoVullo, Derek Shanman, Claire Prat, Stephanie Thompson, Jenny Cronier, and Evelyn Haney. The Board agreed that all of the files met licensure requirements. Ms. Bellaci moved to issue behavior analyst licenses to the individuals. The motion passed unanimously.

Ms. Bellaci reviewed the registration file of Samone Gaudet [LT] and her answers to Part IV of the application. Ms. Parker noted that Ms. Gaudet was already registered based on her answers to the questions. After a thorough discussion with the Board, Ms. Bellaci moved to contact Ms. Gaudet regarding her answers to Part IV of the application and provide a 10-day response time. The motion passed unanimously. Ms. Bellaci further moved to revoke her registration if the response was not received within the specified time allowance. The motion passed unanimously by roll call vote: Bellaci-yay, Longwell-yay, Bradford-yay and Brocato-yay.

Dr. Longwell reviewed the registration file of Tribble Condor [LT] and her answers to Part IV of the application. Ms. Parker noted that Ms. Condor was not yet registered. The Board discussed the file. Dr. Longwell moved to request additional information regarding her answers to Part IV of the application. The motion passed unanimously.

Ms. Brocato reviewed the application file of Jay Bamburg and his answers to Part IV of the application. The Board discussed the file. Ms. Brocato moved to accept the information and allow

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Dr. Bamburg to proceed with licensure. The motion passed by roll call vote: Bellaci-yay, Bradford-yay, Longwell-yay, and Brocato-yay.

The Board reviewed the file of Jessica Williams and the additional information provided. After careful consideration, the Board agreed that the information was sufficient. The Board reviewed the file of Melissa Brazan and the additional information provided. After careful consideration, the Board agreed that the information was sufficient.

Ms. Bradford reviewed correspondence from Jennifer Ramirez. The Board discussed the information provided.

Legal Review: The Board again reviewed a job posting for a local ABA company, which was found on *Indeed.com*. Ms. Parker updated the Board by providing the response from the behavior analyst's attorney. The Board members discussed the information and agreed that there are outstanding concerns over the information advertised. The Board opined that they needed to gather additional information. Ms. Parker noted that she had contacted the Board's Counsel for assistance.

Finance Committee: Ms. Brocato reported to the Board regarding the March 2015 finances. Ms. Brocato also presented the Board with the LSBEP invoice for March. The Board discussed the finances and LSBEP invoice. Dr. Longwell moved to approve the payment for the LSBEP March invoice. The motion was discussed and passed as follows: Bellaci-yay, Longwell-yay, Brocato-yay and Bradford-yay.

Complaints Committee: No new report.

Jurisprudence Examination Committee: Ms. Bradford reported her progress on updating the SCABA exam.

Legislative Oversight Committee: Ms. Parker reminded the Board members that the Continuing Education rules were posted in the February 20, 2015 Louisiana Register. She noted that comments were due by March 23, 2015 at 12 noon. Ms. Parker reported that no comments were submitted regarding the Continuing Education rules. She anticipated the rules being promulgated as final in the June 20th Louisiana Register. The Board discussed the supervision guidelines for line technicians and the meeting with Dr. Hussey. The rule promulgation process will begin in June 2015.

Policies and Procedures Committee: Ms. Bellaci reported that she is continuing to work on the policies and procedures for board decorum and possibly confidentiality. Ms. Bellaci agreed to contact Ms. Chovanec and request her work product for the next meeting.

Continuing Education Committee: No new report other than the information provided during the Legislative Oversight Committee.

Long Range Planning Committee: No new report.

Discussion Items:

1. Reminder: Annual Ethics Filing (Tier 2.1): Ms. Parker reminded the Board about the May 15th filing deadline for the financial disclosure with the Louisiana Board of Ethics.

2. Future New Business: None.

Ms. Bellaci moved to adjourn the meeting around 2:00p.m. The motion passed unanimously.