

Louisiana Behavior Analyst Board

2020 State Certified Assistant Behavior Analyst Renewal Notice

RENEWAL PERIOD OPENS NOVEMBER 1, 2019

Your current certification expires *December 31, 2019.*

Directions:

1. Review and complete Sections I and II of the 2019 State Certified Assistant Behavior Analyst Renewal Form. Update all new contact information. **Renewal Application is not valid without State Certified Assistant Behavior Analyst's initials and Supervisor's signature.**
1. Return this renewal application and the current renewal fee of **\$250.00** in the form of a **certified check or money order**, by mail to: **LBAB, 4334 South Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana 70816** or use online payment w/convenience fee and follow instructions for submitting by email.
2. Renewals may require 1-2 weeks to process. Please submit information no later than December 15, 2019 to avoid delays in processing your renewal.

Noncompliance:

1. Noncompliance includes, in part, incomplete forms, unsigned forms, failure to file all of the required renewal forms, non-payment of fee in required form by December 31st, or failure to postmark the renewal package by December 31st.
2. If your certification is not renewed by the end of December, the certification will be regarded as lapsed effective January 1st. An individual shall not practice applied behavior analysis as an assistant in Louisiana while the certification is lapsed.
3. A lapsed certification may be reinstated, at the approval of the Board, if all applicable requirements have been met, along with payment of the renewal fee and a late filing fee of \$50.00

Continuing Education: 2019 is NOT a reporting year.

1. Please note continuing education hours are required to be reported during the 2020 renewal period.
2. **Certificates issued in 2016 or before** – twenty (20) credits of continuing professional development, with four (4) hours in Ethics, will be required for State Certified Assistant Behavior Analysts.
3. **Certificates issued in 2019** - ten (10) credits of continuing professional development, with two (2) hours in Ethics, will be required for State Certified Assistant Behavior Analysts.
4. **Certificates issued in 2020** – no hours need to be reported until end of 2022. During the 2022 reporting period you are required to report twenty (20) credits of continuing professional development, with four (4) hours in Ethics.

2020 State Certified Assistant Behavior Analyst Renewal Form

Your Current Registration Expires December 31, 2019

Annual Renewal Fee: \$250

(Certified checks, money orders, or online payment w/convenience fee only)

SECTION I: GENERAL INFORMATION

Name

Please indicate your preferred mailing address by checking below. Please note, your work address is public information.

Work Address [] Preferred Mailing

Home Address [] Preferred Mailing

Work Phone

Home Phone

Cell Phone

E-mail [required]

Fax

SECTION II: SUPERVISOR INFORMATION

Name

Signature

Number of SCABA's currently supervising

Number of Line Technicians currently supervising

SECTION III: DISCIPLINARY ATTESTATION

Since your initial registration date have you been disciplined by any professional licensing board, in any state; or, arrested, charged, convicted of, or entered a plea of guilty, nolo contendere, or no contest to, a crime in any jurisdiction, including a military court martial, other than a minor traffic offense? (You must include all misdemeanors and felonies, even if adjudication was withheld by the court so that you would not have a record of conviction. Driving under the influence or driving while impaired is not a minor traffic offense for the purposes of this question. If you check "Yes", attach a detailed explanation and relevant documentation which includes date(s), location(s), specific circumstances, practitioners and/or treatment involved, etc.

Yes

No

State Certified Assistant Behavior Analyst Initials: _____

Each renewal application is processed in the order it is received. Please submit your renewal no later than December 15, 2019 to avoid delays in receiving 2020 Renewal Certificate.